



Cowdray Park Polo Club , Midhurst, West Sussex, GU29 0AQ
Tel: 01730 813257 Email: exhibitors@cowdraypolo.co.uk

The Cowdray Gold Cup for the British Open Polo Championship.

Exhibitor Application Form 2022.





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Important Notes.

Here are a few brief points to note when applying to trade at the Cowdray Park Gold Cup 2022. Exhibitors must be familiar with the full Terms & Conditions which can be found in our exhibitor pack and on our website.

Application Process.

Existing and new exhibitors must complete and return the application form and have paid their deposit to secure a position. No stand is booked until a confirmation e-mail is received. The Organiser reserves the right to decline any Trade Stand application.

Show Opening Hours.

All stands must be opened and manned between the hours of 10am & 7pm.

All Exhibitors **must** report to the Trade Stand Organiser prior to setting up.

Set Up

Exhibitors will have access to their stands from 7am on the day of the event.

Exhibitors will be able to start setting up their stands the day before the event however this will be at your own risk.

Breakdown.

Exhibitors will be able to begin break down from 7:30pm.

Vehicles for the removal of items from stands will not be permitted to enter the showground until 7:30pm.

Generators.

No generators are permitted at the Event. All exhibitors must book and pay for electricity on the booking form.

Deliveries.

Deliveries for Trade Stands are not permitted at the Event.

Water.

We will not be able to provide water to any Trade Stand.



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TRADE STAND APPLICATION FORM

Gold Cup Final - Sunday 17th July 2022

| | | |
|--|----------------|--|
| Company / Trading Name: Header Board Name on stand if different from above: | | |
| Contact Name: (Title, First name, Last name) | | |
| Address: | | |
| County: | Postcode: | |
| Tel Number: | Mobile Number: | |
| Email: | | |
| Website: | | |
| <u>Description of Products / Services to be Exhibited</u> | | |
| Each Trade Stand will receive 4 exhibitor wristbands and 1 car pass for entry to the exhibition site, Exhibitors will also receive 4 complementary entry tickets for The Midhurst Town Cup, Gold Cup Semi Finals and Finals Day. | | |

| | | |
|----------------------------|------------------|-------------------|
| For Office Use Only | Date Received: | Payment Banked: |
| 2022 Block/Stand No. | 2021 Stand Size: | Payment Received: |



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2022 STAND REQUIREMENTS

| Additional Requirements | |
|--|--|
| Electricity | ON REQUEST - Please complete service booking form |
| Water | NOT AVAILABLE |
| Header Board | INCLUDED IN PRICE - Clearly state on the front page |
| Flooring | ON REQUEST - Please complete service booking form |
| Furniture | ON REQUEST - Please complete service booking form |
| The Official Gold Cup Programme Advert | ON REQUEST - Please complete service booking form |
| I hereby apply to exhibit the items detailed in this application at the 2022 Gold Cup. I agree to abide by the rules and regulations issued by Cowdray Park Polo Club. If accepted, I agree to pay the total amount payable. | |
| Signed: | |
| Print Name: | |
| Company Name: | |
| Company Position: | |
| Date: | |
| I require an electricity supply to my Trade Stand to power the following appliances: | |
| IMPORTANT INFORMATION | |
| If you wish to specify the location of electricity points please supply a diagram following this Booking Form. All electrical equipment used must be PAT tested (evidence to be available on request). All power is supplied from generators and will be available from 10am through to 7pm, if you require power for a longer period of time please make a note in the section above. | |



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STAND AND SERVICES BOOKING FORM

| Product | Frontage x Depth | Prices inc VAT (£) | Please Tick Space Required | |
|--|-------------------------|---------------------------|-----------------------------------|--------------|
| Shedding Units | Corner Plot - 3m x 3m | £375 | | |
| | Regular Plot - 3m x 3m | £500 | | |
| | Premium Plot - 3m x 3m | £575 | | |
| | 6m x 3m | £880 | | |
| | 6m x 6m | £1,250 | | |
| Electricity | | Unit Cost | Quantity | Total |
| 240v 16amp Blue Connector | | £120 | | |
| 240v 16amp stepped down to 2 x 13amp sockets | | £133 | | |
| Set of 2 Floodlights (1 double power socket must be ordered) | | £32 | | |
| Furniture | | | Quantity | Total |
| 3' Round Table | | £7.50 | | |
| 6' Trestle Table | | £7.50 | | |
| White Plastic Bistro Chairs | | £2.50 | | |
| Carpet on boarded floor | | | Quantity | Total |
| 3m x 3m | | £102 | Max 1 | |
| 6m x 3m | | £205 | Max 1 | |
| 6m x 6m | | £410 | Max 1 | |
| Boarded floor only | | | Quantity | Total |
| 3m x 3m | | £57 | Max 1 | |
| 6m x 3m | | £114 | Max 1 | |
| 6m x 6m | | £227 | Max 1 | |
| Official Gold Cup Programme Advert (30% off) | | Unit Cost | Quantity | Total |
| Full Page / Half Page | | £525 + VAT / £295 + VAT | | |

| | |
|---------------|---|
| Total Amount: | £ |
|---------------|---|



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TRADE EXHIBITOR PAYMENT FORM

Company / Trading Name:

Total Payment Due:

Please note that your application will not be confirmed until full payment has been received.

I WISH TO PAY BY CHEQUE

Please make cheques payable to Cowdray Park Polo Club and send with your completed Application Form.

I WISH TO PAY BY BACS

Barclays bank Plc

Account Name: Cowdray Polo Club

A/C No: 40301043

Sort Code: 20-20-62

IBAN No: GB82 BARC: 2021 6240 3010 43 Swift Code: BARCGB22

I will the following payment reference:

Payment has been/will be made on:

To pay by card please call the office on 01730 813257

All applications must include the following:

1. Completed Application Form
2. Services Booking Form (if applicable)
3. Payment Form
4. The Official King Power Gold Cup Programme Advert
5. Completed Health and Safety Questionnaire

Please Return completed applications to:

Cowdray Park Polo Club
The Polo Office
Midhurst
West Sussex
GU29 0AQ
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